

III. Preliminary Examination (PE)

1. Number of Students to be admitted

15

(The total number of students admitted in both the spring and the fall semester is 15.)

2. Requirements

Applicants must meet the following two requirements.

(1) At the time of application, the applicant is affiliated with one of the core or collaborating graduate schools of GRM Program listed in the table below, and is in the second or third semester of studies (not including periods of absence).

① Based on the (1) above, students in their second semester of studies (not including periods of absence) **MUST** have the will to proceed to the Doctoral course, and complete the GRM program (**※1**).

② Based on the (1) above, students in their third semester of studies (not including periods of absence) are exempt from the ① above, and are not mandated to proceed to the Doctoral course, and complete the GRM program (**※2**).

(2) The applicant has discussed his/her research plan with the academic supervisor and has obtained the supervisor's consent to apply for this program.

Core Graduate Schools and Majors	Graduate School of Global Studies (Global Studies) Graduate School of Science and Engineering Information and Computer Science Electrical and Electronic Engineering Mechanical Engineering Applied Chemistry Science of Environment and Mathematical Modeling
Collaborating Graduate Schools and Majors	Graduate School of Theology (Theology) Graduate School of Letters (Philosophy) Graduate School of Social Studies (Social Welfare, Industrial Relations) Graduate School of Law (Public Law) Graduate School of Economics (Economic Theory, Applied Economics) Graduate School of Commerce (Commerce) Graduate School of Policy and Management (Policy and Management)

- **Students who received the “Notification of Acceptance (= PASS the evaluation)” based on ※1 (1) ① above:**
Students are eligible to apply for the “GRM Grant” (p. 10) and are eligible to receive the “Activity Financial Support (mainly travel cost)” for the GRM courses.
- **Students who received the “Notification of Acceptance (= PASS the evaluation)” based on ※1 (1) ② above:**
Students are **NOT** eligible to apply for the “GRM Grant” (p. 10). However, students are eligible to receive the “Activity Financial Support (mainly travel cost)” for the GRM courses.

3. Application Forms and Submission

Application forms: Available at Graduate School of Global Studies office and Graduate School of Science and Engineering office, and also can be downloaded from the website below.
<http://grm.doshisha.ac.jp/eng/recruitment>

Place of submission: Depends on the graduate school with which the applicant is affiliated as below.

Place of Submission (Office)	Affiliating Graduate School
Graduate School of Global Studies office (Shikokan Building, IMADGAWA)	Global Studies Theology Letters Social Studies Law Economics Commerce Policy and Management
Graduate School of Science and Engineering office (Rikagakukan Building, KYOTANABE)	Science and Engineering

Application Period (Academic Year 2018)	Application Schedule
SPRING Semester	2018 May 21 (Mon.) - May 25 (Fri.)
FALL Semester	2019 February 4 (Mon.) – February 8 (Fri.)

- ※ Mailed application materials will **NOT** be accepted. Applicants unable to bring the application materials in person due to special circumstances should contact the appropriate office in advance and follow their instructions.
- ※ Office open hours (submission can only be made during this time): 9:00 – 11:30, 12:30 – 17:00

4. Examination Location

The examination will be held at IMADEGAWA Campus.

Information on the exact classroom will be provided when applicants submit the application.

5. Admissions Process

Applicants are examined based on their application materials, academic progress, and performance in the written (essay) and oral examinations.

6. Examination Date and Subjects

- Application Period: Academic Year 2018) SPRING Semester

Examination Date: June 3 (Sun.) 2018

Examination Subjects (Time is the planned schedule (Fixed time will be informed AFTER applying))

Location	10:00 - 11:30	11:30 - 11:50	11:50 -
IMADEGAWA Campus	Written exam (Essay)		Oral exam

- Application Period: Academic Year 2018) FALL Semester

Examination Date: February 24 (Sun.) 2019

Examination Subjects (Time is the planned schedule (Fixed time will be informed AFTER applying))

Location	10:00 - 11:30	11:30 - 12:30	12:30 -
IMADEGAWA Campus	Written exam (Essay)		Oral exam

Written exam (Essay): The questions will be given in English, applicants must answer in English.

Applicants can bring any one dictionary in the examination room.

However, any kind of computerized dictionaries are prohibited.

Oral examination: The applicant's motivation, reasoning skills, and communication skills will be assessed.

The applicant can choose to take the examination in either in Japanese or English.

- ✂ Questions of the recent past two written examinations are available at the Graduate School of Global Studies office and the Graduate School of Science and Engineering office.

7. Application Materials

(1) **Acknowledgement of Receipt of Documents (Designated form)**

After submission, the document will be signed and returned by the submitted graduate school office.

(2) **Application Form (Designated form)**

Global Resource Management Program Application Form (PE)

(3) **Official Transcript**

A transcript from the university indicating the grades and credits for the courses taken during Master's Degree Program, and for the courses currently being taken.

✂ The Transcript indicating courses currently being taken cannot be issued through the automated system. Applicants must request the document at the affiliating graduate School office.

(4) **Statement of Purpose (A4 size within five pages, Free format)**

Should include:

1) the student's reason for applying for GRM Program, 2) the student's academic plans within the program (in particular, the relationship between taking science courses for humanities majors, or taking humanities courses for science majors, and achieving the student's goals through the program), and 3) the student's academic activities (research, academic presentations, certifications obtained, and education and employment history as appropriate). The statement of purpose can be written in either Japanese or English.

✂ There is no prescribed format, but the title must be "Statement of Purpose (PE)" and the pages must be numbered. Statements should be printed on one side of the print sheet and the name and the date written should be included.

(5) **Opinion Statement from an Academic Supervisor (Designated form) *Must be sealed**

Applicants should ask their Academic Supervisor to write the statement taking into account the relevance of the student's research proposal to the GRM Program.

(6) **One ID photo**

A photo that has been taken within three months of the application submission. It should show the applicants face clearly (without a hat) and the upper half of the body facing the camera. The photo must be a color photo and the background plain. The photo should be 3cm high by 2.4cm wide. The photo should be pasted to the application form. For students selected to participate in the GRM Program, the photo will be used as their GRM Student identification photo.

(7) **Mailing labels (Designated form: available at the submitting graduate school office)**

Applicants must write the same name and address as written on the Application form.

(8) Application form for GRM Grant Students (ONLY those who wish to receive the GRM Grant)

For grant details, requirements, and the application form, refer to the latest “GRM Grant Application Guidelines”. (Application form for the grant is not included in this booklet).

- ※ There is **NO** fee to take the PE.
- ※ Submitted materials will not be returned.

8. Notification of Results

Application Period (Academic Year 2018)	Notification of Results
SPRING Semester	2018 June 8 (Fri.)
FALL Semester	2019 February 27 (Wed.)

- ※ Applicants will be notified of examination results by mail (**ONLY** applicants residing in Japan).
Inquiries about the result by phone or any other methods cannot be answered.

9. Other Information

(1) Special Grant for Students on the Advanced Doctoral Program in Global Resource Management, Graduate Schools, Doshisha University (“GRM Grant”)

Doshisha University will provide grants for career support to GRM Students who meet the requirement and apply for the GRM Grant.

For details and requirements, refer to the latest “GRM Grant Application Guidelines.”

(2) GRM Program Student Profiles

GRM Program is an interdisciplinary program and Exchange and networking among researchers is to be promoted, and for that purpose, featuring information on Program students (e.g. name, nationality, native language(s), affiliation and major, academic supervisor, academic/career history, publications, papers, reasons for Program participation, objectives, etc.) may be created and distributed.

VI. Application Materials

For details, check “7. Application Materials”.

NOTE: “Download from GRM HP”BOX: If there is a ○, the format MUST be downloaded from the URL below. Fill in via data, and submit the copy.

<http://grm.doshisha.ac.jp/>

◆ PE

No.	Application Materials	Download from GRM HP
1	Acknowledgement of Receipt of Documents	○
2	Application Form (Photo attached)	○
3	Official Transcript	—
4	Statement of Purpose	— (FREE FORMAT)
5	Opinion Statement from the Academic Supervisor (Must be sealed)	○
6	Mailing Labels	— (Attached to this booklet)
7	[ONLY those who apply for the GRM Grant] Application Form for GRM Grant Students	Refer to the latest “GRM Grant Application Guidelines”.

◆ QE

No.	Application Materials	Download from GRM HP
1	Acknowledgement of Receipt of Documents	○
2	Application Form (Photo attached)	○ (BOTH SIDE PRINT)
3	Official Transcript	—
4	Statement of Reasons to Continue Study	— (FREE FORMAT)
5	Research Proposal	— (FREE FORMAT)
6	A Copy of the Master’s Thesis	—
7	Opinion Statement from the Academic Supervisor (Must be sealed)	○
8	Mailing Labels	— (Attached to this booklet)
9	[ONLY those who apply for the GRM Grant] Application Form for GRM Grant Students	Refer to the latest “GRM Grant Application Guidelines”.

< Contact Information >

Imadegawa Campus	Kyotanabe Campus
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