

## IV. Qualifying Examination (QE)

Applicants must pass the entrance examination for Doctoral Degree Program as well as QE. Even if an applicant passes the QE, the applicant will not be eligible to be a GRM Student if the applicant fails the entrance examination for the Doctoral Degree Program of the graduate school.

Applicants who wish to obtain admission to the GRM Program have to be enrolled in the graduate school of Doshisha University.

※ Students **MUST** check the entrance examination for the graduate school before applying for the Qualifying Examination (QE).

### 1. Number of Students to be Admitted

15

(The total number of students admitted in both the spring and the fall semester is 15.)

### 2. Requirements

Applicants must meet all of the following three requirements.

- (1) The applicant has passed PE for the GRM Program and has either passed or can demonstrate that he/she is scheduled to sit the entrance examination for Doctoral Degree Program of the core or collaborating graduate schools of GRM Program.
- (2) The applicant has a strong desire to participate in the program and intends to complete the GRM program.
- (3) The applicant has discussed his/her research (learning) plan with an academic supervisor of the graduate school (Doctoral Degree Program) that the applicant is intending to apply, and can obtain the supervisor's consent to apply for this GRM Program.

<b>Core</b> Graduate Schools and Majors	Graduate School of Global Studies (Global Studies) Graduate School of Science and Engineering Information and Computer Science Electrical and Electronic Engineering Mechanical Engineering Applied Chemistry Science of Environment and Mathematical Modeling
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<b>Collaborating</b> Graduate Schools and Majors	Graduate School of Theology (Theology) Graduate School of Letters (Philosophy) Graduate School of Social Studies (Social Welfare, Industrial Relations) Graduate School of Law (Public Law) Graduate School of Economics (Economic Policy) Graduate School of Commerce (Commerce) Graduate School of Policy and Management (Policy and Management)
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### 3. Application Forms and Submission

**Application forms:** Available at Graduate School of Global Studies office and Graduate School of Science and Engineering office, and also can be downloaded from the website below.

<http://grm.doshisha.ac.jp/eng/recruitment>

**Place of submission:** Depends on the graduate school with which the applicant is affiliated as below.

※ **NOTE: Place of submission:** Applicants **MUST** obtain proof that shows the applicant have passed the entrance examination or that the applicant will be taking the entrance examination from the appropriate graduate school office.

Place of Submission (Office)	Affiliating Graduate School
<b>Graduate School of Global Studies office</b> (Shikokan Building, IMADegawa)	Global Studies Theology Letters Social Studies Law Economics Commerce Policy and Management
<b>Graduate School of Science and Engineering office</b> (Rikagakukan Building, KYOTANABE)	Science and Engineering

Application Period (Academic Year 2018)	Application Schedule
<b>SPRING Semester</b>	2018 June 11 (Mon.) – June 15 (Fri.)
<b>FALL Semester</b>	2019 February 4 (Mon.) – February 8 (Fri.)

※ Mailed application materials will **NOT** be accepted. Applicants unable to bring the application materials in person due to special circumstances should contact the appropriate office in advance and follow their instructions.

※ Office open hours (submission can only be made during this time): 9:00 – 11:30, 12:30 – 17:00

#### 4. Examination Location

The examination will be held at IMADEGAWA Campus. Information on the exact classroom will be provided when you file an application.

#### 5. Admissions Process

Applicants will be examined based on their application materials and performance in the oral examination.

#### 6. Examination Date and Subjects

- Application Period: Academic Year 2018) SPRING Semester

Examination Date: July 1 (Sun.) 2018

Examination Subjects (Time is the planned schedule (Fixed time will be informed AFTER applying))

<b>Location</b>	<b>10:00 -</b>	
<b>IMADEGAWA Campus</b>		Oral examination

- Application Period: Academic Year 2018) FALL Semester

Examination Date: February 24 (Sun.) 2019

Examination Subjects (Time is the planned schedule (Fixed time will be informed AFTER applying))

<b>Location</b>	<b>9:30 -</b>	
<b>IMADEGAWA Campus</b>		Oral examination

**Oral examination:** The applicant will be asked questions on his or her master's thesis and on course material from Master's Degree Program, through which his or her ability to conduct a research will be assessed. The applicant can choose to take the examination in either Japanese or English.

## 7. Application Materials

### (1) **Acknowledgement of Receipt of Documents (Designated form)**

After submission, the document will be signed and returned by the submitted graduate school office.

### (2) **Application form (Designated form)**

Global Resource Management Program application form (QE)

### (3) **Official Transcript**

A transcript signed by the president of the university, indicating the grades and credits for the courses taken during Master's Degree Program, and for the courses currently being taken.

✂ The Transcript indicating courses currently being taken cannot be issued through the automated system. Applicants must request the document at the affiliating graduate school office.

### (4) **Statement of Reasons to Continue Study (A4 size within two pages, free format)**

### (5) **Research Proposal (A4 size within two pages, free format)**

Should include details of research plans and academic and career goals. The research proposal can be written in either Japanese or English.

✂ There is no prescribed format, but the title must be "Research Proposal (QE)" and the pages must be numbered. Statements should be printed on one side of the print sheet and the name and the date written should be included.

### (6) **A copy of the Master's Thesis**

Make a copy in A4 size and bundle them with a bulldog clip or a string.

### (7) **Opinion statement from an Academic Supervisor (Designated form) \*Must be sealed**

Applicants should ask their Academic Supervisor to write the statement taking into account the relevance of the student's research proposal to the GRM Program.

### (8) **One ID photo**

A photo that has been taken within three months of the application submission. It should show your face clearly (without a hat) and the upper half of the body facing the camera. The photo must be a color photo and the background plain. The photo should be 3cm high by 2.4cm wide. The photo should be pasted to the application form. For students selected to participate in the GRM Program, the photo will be used as their GRM Student identification photo.

### (9) **Mailing labels (Designated form: available at the submitting graduate school office)**

Applicants must write the same name and address as written on the Application form.

**(10) Application form for GRM Grant Students (ONLY those who wish to receive the GRM Grant)**

For grant details, requirements, and the application form, refer to the latest “GRM Grant Application Guidelines”. (Application form for the grant is not included in this booklet).

- ※ There is **NO** fee to take the QE.
- ※ Submitted materials will not be returned.

**8. Notification of Results**

Application Period (Academic Year 2018)	Notification of Results
SPRING Semester	2018 July 6 (Fri.)
FALL Semester	2019 February 27 (Wed.)

- ※ Applicants will be notified of examination results by mail (**ONLY** applicants residing in Japan).  
Inquiries about the result by phone or any other methods cannot be answered.

**9. Other Information**

**(1) Special Grant for Students on the Advanced Doctoral Program in Global Resource Management, Graduate Schools, Doshisha University (“GRM Grant”)**

Doshisha University will provide grants for career support to GRM Students who meet the requirement and apply for the GRM Grant.

For details and requirements, refer to the latest “GRM Grant Application Guidelines.”

**(2) GRM Program Student Profiles**

GRM Program is an interdisciplinary program and Exchange and networking among researchers is to be promoted, and for that purpose, featuring information on Program students (e.g. name, nationality, native language(s), affiliation and major, academic supervisor, academic/career history, publications, papers, reasons for Program participation, objectives, etc.) may be created and distributed.

## VI. Application Materials

For details, check “7. Application Materials”.

**NOTE: “Download from GRM HP”BOX: If there is a ○, the format MUST be downloaded from the URL below. Fill in via data, and submit the copy.**

<http://grm.doshisha.ac.jp/>

### ◆ PE

No.	Application Materials	Download from GRM HP
1	Acknowledgement of Receipt of Documents	○
2	Application Form (Photo attached)	○
3	Official Transcript	—
4	Statement of Purpose	— (FREE FORMAT)
5	Opinion Statement from the Academic Supervisor (Must be sealed)	○
6	Mailing Labels	— (Attached to this booklet)
7	[ONLY those who apply for the GRM Grant] Application Form for GRM Grant Students	Refer to the latest “GRM Grant Application Guidelines”.

### ◆ QE

No.	Application Materials	Download from GRM HP
1	Acknowledgement of Receipt of Documents	○
2	Application Form (Photo attached)	○ (BOTH SIDE PRINT)
3	Official Transcript	—
4	Statement of Reasons to Continue Study	— (FREE FORMAT)
5	Research Proposal	— (FREE FORMAT)
6	A Copy of the Master’s Thesis	—
7	Opinion Statement from the Academic Supervisor (Must be sealed)	○
8	Mailing Labels	— (Attached to this booklet)
9	[ONLY those who apply for the GRM Grant] Application Form for GRM Grant Students	Refer to the latest “GRM Grant Application Guidelines”.

## < Contact Information >

Imadegawa Campus	Kyotanabe Campus
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[WEB] <http://grm.doshisha.ac.jp>

