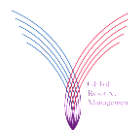


Academic Year 2018

Published: March 2018



GRM Grant Application Guidelines

<<FOR INTERNATIONAL STUDENTS>>

<NOTE>

Non-International Students who have Japanese citizenship **MUST** check the “GRM履修生特別奨励金 給付要項”

Details: Refer to the "II. **!! IMPORTANT !!** Regarding the GRM Grant from April 2019".

Doshisha University

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Download the submission documents below from the URL below.

<http://grm.doshisha.ac.jp/index.html>

FORM 1 : Application Form for GRM Grant Students

FORM 2 : Written Pledge for GRM Grant

FORM 3 : GRM Grant Student Report

Account Designation Form

I. Overview of the GRM Grant Program

1. Purpose of the GRM Grant

The purpose of the Special Grant for Students of the Advanced Doctoral Program in Global Resource Management, Doshisha University ("GRM Grant") is to support students enrolled in this program in their career development. We at the University adopt students who are awarded the GRM Grant as recipients of the Special Grant for the Students of Advanced Doctoral Program in Global Resource Management, Doshisha University ("GRM Grant Students").

Students adopted as a GRM Grant Student **MUST** devote their best efforts to completing the Advanced Doctoral Program in Global Resource Management and acquiring a doctoral degree.

2. Qualifying Students / Grant Amount

The GRM Grant will be provided as below (=GRM Grant Students). If the applicant is **NOT** affiliated or enrolled to one of the core or collaborating graduate schools, the applicant **CANNOT** be a GRM Grant Student.

※ In principle, GRM Grant Students have no obligation to return the grant money they have received. **Note that GRM Grant is subject to taxation as a miscellaneous income.**

<<Until March 2019>>

- (1) Students who have passed and are enrolled in the GRM Program Preliminary Examination (PE):
JPY 150,000 per month
- (2) Students who have passed and are enrolled in the GRM Program Qualifying Examination (QE):
JPY 200,000 per month

<<From April 2019>> (ONLY International Students who meet the requirement)

- (1) International Students who have passed and are enrolled in the GRM Program Preliminary Examination (PE): JPY 70,000 per month
- (2) International Students who have passed and are enrolled in the GRM Program Qualifying Examination (QE): JPY 140,000 per month

※ **Requirement:** Check the "II. ! IMPORTANT ! Regarding the GRM Grant from April 2019" for details.

3. Grant Period

- (1) GRM Grant Students who have passed/enrolled in the PE:

Students can receive the grant for a maximum of one year during the enrollment period of their Master's Degree Program. In the case where a student who is scheduled to complete the Master's Degree Program in six months and passes PE, the GRM Grant will be awarded until the student obtains the Master's degree, i.e. a period of half a year, and a maximum period of one year if the acquisition of the degree is postponed.

(2) **GRM Grant Students who have passed/enrolled in the QE:**

Students can receive the grant for up to three years from the first year to the third year of their Doctoral Degree Program. The GRM Grant will **NOT** be awarded to those enrolled in the Doctoral Degree Program for a period exceeding the usual number of years required for completion (three years).

(3) **Students taking a leave of absence from the University:**

The GRM Grant payment will be suspended, and such a leave period will **NOT** be included in the period for which they can qualify for the grant.

< NOTE >

- ① **Regarding the Grant Period:** Check the “II. ! IMPORTANT ! Regarding the GRM Grant from April 2019” for details.
- ② The GRM Grant will **NOT** be provided to a student who has left the Master’s or Doctoral Degree Program, has re-entered any other relevant graduate school and is enrolled in GRM Program, even if the above-mentioned maximum duration of the grant support has not expired.

4. Obligations of the GRM Grant Students

GRM Grant Students are required to fulfill the two obligations below.

(1) **Full-time devotion to the GRM Program**

GRM Grant Students **MUST** devote their full-time efforts to completing GRM Program and earning a Doctoral degree.

(2) **Submission of reports**

GRM Grant Students **MUST** submit the “GRM Grant Student Report” (FORM 3) to the University at the end of each academic year (or by the time of filing an application for continued GRM Grant support for students who wish to extend their support) and promptly **AFTER** the expiration of GRM Grant period.

(Details: Refer to “Chapter IV. GRM Grant Student Report (FORM 3)”.)

< NOTE >

Failure or late submission of the required documents may lead to suspension or cancelation of the GRM Grant.

5. Misconduct in Studies and Research Activities

Misconduct in studies and research activities, which undermines the credibility of the University’s GRM Program and hinders the development of higher education in Japan, will not be tolerated. Every GRM Grant Student **MUST** engage in the GRM Program, with the solid understanding that under the strained state of public finance, a scholarship from the Japanese government has been awarded to himself/herself.

6. Misuse of Transportation Fees and Other Expenses involved in the GRM Program Activities

GRM Grant Students **MUST NOT** misuse transportation fees or other expenses involved in the GRM Program activities. Fraudulent use of transportation fees may include bill padding and fictitious bills. Students receiving payment of expenses associated with the GRM Program activities by deception or other wrongful means shall lose his/her position as a GRM Grant Student. This also applies to the case where a student conspires to misuse the research funding other researchers receive.

7. Withdrawal from the Status of GRM Grant Students

GRM students who quit the University's Master's Degree Program or Doctoral Degree Program (except for a suspension of grant payments due to a leave of absence from school), need to withdraw the status as a GRM Grant Student.

8. Encouragement of Outreach Activities by GRM Grant Students

The GRM Program is funded by the Japanese Ministry of Education, Culture, Sports, Science and Technology (MEXT). To promote the creation of research and education bases; GRM Grant Students need to reveal and disseminate the results of their studies and research activities to the public and society in an easy-to-understand manner.

GRM Grant Students are also encouraged to actively be involved in outreach activities. However, outreach activities should be carried out **AFTER** obtaining approval from the GRM Program supervisor to the extent that such activities will not adversely affect their studies and research activities and, in principle, without compensation.

✂ **Outreach Activities:** Activities to promote the GRM Program and the achievements in an easy-to-understand manner to the public and society.

9. Prohibition of Receiving Double Grant Support / Withdrawal from other Scholarships

During the grant period, GRM Grant Students **MAY NOT** receive any other scholarships or fellowships.

Students receiving any of the scholarships below, **MUST** withdraw from the other scholarship currently receiving (**MUST** return the status as a benefit recipient prior to the start of the GRM Grant payment. (Students **MUST NOT** suspend or reserve the right to receive such benefits from any other organization.)), or **MUST** take the GRM Program without the GRM Grant.

- (1) Research Fellowship for Young Scientists (for Doctoral course students (DC)) or grants-in-aid for scientific research from the Japan Society for the Promotion of Science (JSPS)
 - (2) Graduate School Scholarship from the Japan Student Services Organization (JASSO)
 - (3) Japanese government (“Monbukagakusho”) scholarship for international students, or study grants from the Japan Society for the Promotion of Science (JSPS)
 - (4) Scholarship from a foreign government-affiliated organization
 - (5) Doshisha University Graduate School Scholarship or Doshisha University Graduate School Special Scholarship
 - (6) Other scholarships or grants that require commitment (sponsorship/scholarship from the home country government, study grants from JASSO, etc.)
- ※ Students receiving any other scholarship or sponsorship apart from the above, and not sure if it is possible to receive both funding at the same time, please contact the Advanced Research and Education Department Office.

< NOTE >

- **Students currently / expect to receive or wish to withdraw from (2) or (5) above:**

Go to the “Department of Student Life of the Organization for Student Support Services (Doshisha University)” to take the necessary procedures for withdrawal from the JASSO scholarship. (**MUST** bring student ID card and seal.)

- **Students currently or expect to receive (1), (3), (4) and (6) above:**

Consult with the relevant office at Doshisha University.

- **Exception:** Scholarships below for tuition exemption are exceptionally allowed to receive with the GRM Grant.

- (a) Doshisha University Graduate School Scholarship for Young Doctoral Students/Researchers
- (b) Doshisha University Graduate School Reduced Tuition Special Scholarships for Self-Funded International Students
- (c) Doshisha University Reduced Tuition Scholarship for Self-Funded International Students
- (d) Doshisha University Merit Scholarship for Self-Funded International Students

10. Receipt of Compensations during the Grant Period

During the Grant period, in principal, GRM Grant Students are prohibited from receiving income or compensations. However, the following cases are exceptions to the rule.

- (1) Copyright fees resulting from the publication of GRM Grant Students' studies or research achievements.
- (2) Activities as a teaching assistant (TA), research assistant (RA), or a study and research support tutor for international students. (However, this only applies when TA or RA work is considered essential for the successful completion of GRM Program and does not exceed five hours in total per week.)

11. Receipt of the Research Fund

When GRM Grant Students engage in research that may contribute to the resolution of an issue covered by the GRM Program during the grant period, the student can receive the research fund from the other organizations or receive allocation of the research fund granted to other researcher(s).

II. **! IMPORTANT !** Regarding the GRM Grant from April 2019

< NOTE >

Regarding the GRM Grant from <<April 2019>>, ONLY the students who meet ALL the requirements below can receive the grant.

REQUIREMENT:

- ① Students who correspond as an "International Student" based on Article 2-Section 1 or Section 2 of the "Doshisha University International Student Bylaws"
- ② Students who have applied and passed the PE or QE <Within Academic Year 2018>

<<Until March 2019>>

- (1) Students who have passed and are enrolled in the GRM Program Preliminary Examination (PE):
JPY 150,000 per month
- (2) Students who have passed and are enrolled in the GRM Program Qualifying Examination (QE):
JPY 200,000 per month

<<From April 2019>> (ONLY International Students who meet the requirement)

- (1) International Students who have passed and are enrolled in the GRM Program Preliminary Examination
(PE): JPY 70,000 per month
- (2) International Students who have passed and are enrolled in the GRM Program Qualifying Examination
(QE): JPY 140,000 per month

※ GRANT Period for students <<From April 2019>> (ONLY International Students who meet the requirement):

① GRM Grant Students who have passed/enrolled in the PE:

Students can receive the grant for a maximum of one year during the enrollment period of their Master's Degree Program. In the case where a student who is scheduled to complete the Master's Degree Program in six months and passes PE, the GRM Grant will be awarded until the student obtains the Master's degree, i.e. a period of half a year, and a maximum period of one year if the acquisition of the degree is postponed.

※ <Students who have passed the PE within Academic Year 2018 > and later passed QE as a Doctoral Student:

Students who have completed the required application listed in "IV. Application Procedures (Acceptance and Continuation of the GRM Grant) / Required Submission Documents", and have received the "Notification of acceptance" as a GRM Grant Student can receive the GRM Grant during their Doctoral Degree Program as listed in the ② below.

② GRM Grant Students who have passed/enrolled in the QE:

Students can receive the grant for up to three years from the first year to the third year of their Doctoral Degree Program. The GRM Grant will **NOT** be awarded to those enrolled in the Doctoral Degree Program for a period exceeding the usual number of years required for completion (three years).

③ Students taking a leave of absence from the University:

The GRM Grant payment will be suspended, and such a leave period will **NOT** be included in the period for which they can qualify for the grant.

◆ **Supplementation: Doshisha University International Student Bylaws Article 2**

Excerpt from Doshisha University International Student Bylaws Article 2 (Revised October 1, 2017)

(Note): Below is a translated version of the original “Doshisha University International Student Bylaws” which is written in Japanese.

Article 2 “International Student” is by principle, a student who has been admitted by Doshisha University with a foreign citizenship, and has the status of residence “Student” based on The Immigration Control and Refugee Recognition Act Appendix 1.

2 Regardless of the status of residence stated in the preceding section, a student who meets either of the following, and has been admitted by Doshisha University through a special screening process will be treated as an International Student.

(3) Master's programs, five-year doctoral programs or professional degree programs

- イ Those who completed 16 years in total of a School Education curriculum in a foreign country.
- ロ Those who graduated a University in Japan as an International Student.
- ハ Those who finished a program with a course term of 3 years or above at an University or another school of a foreign country (limited to Education and Research activity and etc. that has been authenticated by that country's government or a related institution, or has been designated as an equivalent by the Minister of Education, Culture, Sports, Science and Technology of Japan.) and received a Bachelor's Degree or an equivalent Degree.
- ニ Those who were enrolled for 3 years or above in a University in Japan as an International Student, or completed 15 years of the School Education curriculum in a foreign country and certified by the Graduate School of Doshisha University that the acquired predefined credits are highly marked.
- ホ Those who were certified by the Graduate School of Doshisha University as being qualified on the same or above level as previously stated イ, ロ, ハ, ニ and is in the age of 22 or above.

(4) Doctoral programs or third year transfer students of the five-year doctoral programs

- イ Those who In a foreign country, received their Master's Degree or a Degree equivalent to a Professional Degree.
- ロ Those who received their Master's Degree or a Professional Degree in Japan as an International Student.
- ハ Those who were certified by the Graduate School of Doshisha University as being qualified on the same or above level as previously stated イ, ロ and is in the age of 24 or above.

III. Rules to be Followed during the Grant Period

1. Compliance Rules

GRM Grant Students **MUST** comply with the following rules during the grant period. If the University finds that a recipient has violated any of the rules, the student's grant will be revoked, and may be required to return the grant payments that has been received.

- (1) Recipients shall not assume any full-time positions, except for being a student enrolled in the Doctoral course at Doshisha University Graduate School.
- (2) Recipients shall concentrate on the studies and research activities necessary to successfully complete the GRM Program and gain a doctoral degree.
- (3) Recipients shall carry out their duties to submit the GRM Grant Student Report.
- (4) Recipients shall not engage in dishonest behavior in their studies or research activities.
- (5) Recipients shall not misuse the transportation or other expenses provided under the GRM Program.
- (6) Recipients shall not receive any scholarship or fellowship other than those stipulated in the GRM Grant Application Guidelines.
- (7) Recipients shall not engage in any form of employment, including part-time work, other than that stipulated in the GRM Grant Application Guidelines.
- (8) Recipients shall not commit any act that violates the Doshisha University Graduate School regulations.

2. Grant Revocation

The status of the GRM Grant Students may be revoked under any of the following conditions.

- (1) When there is no prospect that the recipient will continue his/her studies and research activities due to illness or other reasons.
 - (2) When the recipient fails to accomplish the intended purpose (of completing GRM Program and acquiring a doctoral degree) due to a significant problem in the progress of his/her studies and research activities.
 - (3) When the recipient fails to submit the required documents by the given deadlines.
 - (4) When the recipient has made any serious false statements on his/her application documents.
 - (5) When the recipient engages in any conduct that is inappropriate for GRM Grant Students.
-

IV. Application Procedures (Acceptance and Continuation of the GRM Grant) / Required Submission

Documents

1. Application Procedures / Required Submission Documents

Application periods for the GRM Grant are scheduled twice a year as the schedule below. Applicants **MUST** check the latest schedule **BEFORE** application. If the schedule is changed, the changed schedule will be announced in the homepage below.

GRM homepage: <http://grm.doshisha.ac.jp/index.html>

Applicants **MUST** submit the required documents to the affiliated Graduate School office by the designated deadline.

GRM Grant Students **MUST** submit the required documents to continue their grant support every academic year (ending on March 31) within the deadline, even if their grant periods have not expired.

Applications of students who failed the PE or QE will be considered invalid.

< NOTE >

Students applying for the PE or QE with the GRM Grant MUST submit the required documents AT THE SAME TIME to the affiliated Graduate School office.

< REQUIRED SUBMISSION DOCUMENTS: SUBMISSION OFFICE >

Affiliated Graduate School office

< REQUIRED SUBMISSION DOCUMENTS / PROCEDURES / SUBMISSION DEADLINE >

Refer to the schedule below.

※ Download the submission documents, and fill in the data. (DO NOT HANDWRITE except the required points)

GRM homepage: <http://grm.doshisha.ac.jp/index.html>

(1) Application Period: Academic Year 2018 Spring Semester (Grant Starts from “October 2018”)

2018	NEW Applicants	
	PE examinees / Non-GRM Grant Student (Master’s Degree Program student)	QE examinees / Non-GRM Grant Student (Doctoral Degree Program student)
May 21 (Mon.) to May 15 (Fri.)	<u>Submission of the document(s) below</u> <<FORM 1>> Application Form for GRM Grant Students <<FORM 2>> Submission of Written Pledge *PE/QE examinees MUST ALSO submit the PE Application Form at the <u>SAME TIME.</u>	
June 3 (Sun.)	GRM Program Preliminary/Qualifying Examination (PE)	
June 8 (Fri.)	Notification of successful PE examinees Those who fail the exam are disqualified as GRM Grant Students.	
June 11 (Mon.) to June 15 (Fri.)	<u>Submission of the document(s) below</u> <<FORM 1>> Application Form for GRM Grant Students <<FORM 2>> Submission of Written Pledge *PE/QE examinees MUST ALSO submit the QE Application Form at the <u>SAME TIME.</u>	
July 1 (Sun.)	GRM Program Preliminary/Qualifying Examination (QE)	
July 6 (Fri.)	Notification of successful QE examinees Those who fail the exam are disqualified as GRM Grant Students.	
July 19 (Thu.)	Screening of GRM Grant applicants by the University	
July 23 (Mon.)	Notification of acceptance as (NEW) GRM Grant Students	
October 5 (Fri.)	GRM Grant Payment START	

< NOTE >

Regarding GRM students who were on leave of absence for the SPRING Semester, and will come back for the FALL Semester requesting for the GRM grant (CONTINUING Applicants):

Students **MUST** submit the documents below to the affiliating Graduate School office based on the above schedule of the <<FORM 1>> submission schedule.

Submission Documents: <<Form 1>> Application Form for GRM Grant Students, <<FORM 3 >> GRM Grant Student Report

(2) Deadline: Report of students whose GRM Grant expires in “September 2018”

2018	Expiration of GRM Grant Support	
	GRM Students of Master’s Degree Program	GRM Students of Doctoral Degree Program who will <u>NOT</u> receive October ONWARDS
July 17 (Tue.) to July 19 (Thu.)	<u>Submission of the document(s) below</u> << FORM 3>> GRM Grant Student Report	

(3) Application Period: Academic Year 2018 Fall Semester (Grant Starts from “April 2019”)

※ ONLY students who meet the requirement listed in “II. ! IMPORTANT ! Regarding the GRM Grant from April 2019”.

2019	NEW Applicants		CONTINUING Applicants
	PE examinees / Non-GRM Grant Students (Master’s Degree Program student)	QE examinees / Non-GRM Grant Students (Doctoral Degree Program student)	GRM Students of the Doctoral Degree Program
February 4 (Mon.) to February 8 (Fri.)	<u>Submission of the document(s) below</u> <<FORM 1>> Application Form for GRM Grant Students <<FORM 2>> Submission of Written Pledge *PE/QE examinees MUST ALSO submit the PE/QE Application Form at the <u>SAME TIME</u> .		<u>Submission of the document(s) below</u> <<Form 1>> Application Form for GRM Grant Students <<FORM 3 >> GRM Grant Student Report
February 24 (Sun.)	GRM Program Preliminary/Qualifying Examination (PE/QE)		
February 27 (Wed.)	Notification of successful PE/QE examinees Those who fail the exam are disqualified as GRM Grant Students.		
March 7 (Thu.)	Screening of GRM Grant applicants by the University		
March 11 (Mon.)	Notification of acceptance as (NEW) GRM Grant Students		Notification of acceptance as (CONTINUING) GRM Grant Students
April 5 (Fri.)	GRM Grant Payment START		

(4) Deadline: Report of students whose GRM Grant expires in “March 2019”

2019	Expiration of GRM Grant Support	
	GRM Students of Master’s Degree Program	GRM Students of Doctoral Degree Program who will <u>NOT</u> receive April ONWARDS
January 15 (Tue.) to January 17 (Thu.)	<u>Submission of the document(s) below</u> <<FORM 3>> GRM Grant Student Report	

2. **! IMPORTANT !** Acceptance and Continuation of the GRM Grant

GRM Grant acceptance (including acceptance of continued grant application) will be decided **AFTER** selection procedures by the University's relevant organs.

- **Students who wish to apply for another scholarship whose deadline is earlier than the announcement of recipients of the GRM Grant:**

As listed in "Chapter I – 09. Prohibition of Receiving Double Grant Support / Withdrawal from other scholarship", GRM Grant Students are prohibited from receiving double scholarship/fellowship in the same period. Students may take the necessary procedures for the scholarship/funding other than the GRM Grant. However, students **MUST** withdraw the applications for **ALL** other scholarships **AFTER** being selected as a GRM Grant Student.

< NOTE >

Students will receive official notification if they are adopted as GRM Grant Students. After receiving the notification of acceptance, students who are recipients of another scholarship benefits are required to take necessary procedures to withdraw from the scholarship they have already been awarded, etc. It is recommended to prepare the application for another scholarship, just in case you fail in your GRM Grant application.

GRM Grant Students must be affiliated to one of the core or collaborating graduate schools/courses. Those who do not meet this requirement are **NOT** qualified as GRM Grant Students.

V. GRM Grant Payment Procedures

1. Grant Payment Day

GRM Grant payment will be made on the 5th of every month to the recipient's bank account designated in the submitted documents. When a grant payment day falls on a weekend, a Japanese bank holiday, or a non-business day of the University, payment date will be on the previous business day. (In January and May, grant payment will be made on or after the 6th.) The first payment may be made later than the said payment day on procedural grounds of the University. (Even if a grant payment is delayed, GRM Grant Students must comply with the compliance rules, such as prohibition of undertaking paid work, during the grant period.)

2. Bank Account for the Grant Payment

Applicants **MUST** have a Japanese bank account (including a Japan Post Bank or Shinkin Bank account) for the GRM Grant payment. The GRM Grant Student **MUST** be the bank account holder for the Grant payment.

3. Announcement of the GRM Grant Students' Names

The names of GRM Grant Students will be announced on the Doshisha University website pursuant to Japan's Ministry of Education, Culture, Sports, Science and Technology (MEXT) policy.

VI. GRM Grant Student Report (FORM 3)

GRM Grant students **MUST** submit the “GRM Grant Student Report (FORM 3)” at the end of each academic year and also at the expiration of GRM Grant period within the deadline without fail.

Students who fail to submit the report may be disqualified from the GRM Grant.

VII. Income Tax Return Filing and Tax Payment

In principle, students who have received the GRM Grant payments are required to file an income-tax return. GRM Grant payments are considered miscellaneous income to the recipients. The remaining balance after the deduction of all the expenses involved in studies and research activities, including the enrollment fee and tuition fee, from the total amount of GRM Grant paid during a year (January 1 to December 31) is the amount of miscellaneous income to be reported. For the calculation, it is necessary to keep income and expenditure statements and other relevant documents at hand.

It is ultimately up to the tax office to judge whether expenses incurred for studies and research activities are accepted as necessary expenses.

VIII. Activity Financial Support

GRM Program is financially supported by the Ministry of Education, Culture, Sports, Science and Technology (MEXT) enabling us to provide GRM students with financial support.

Some of the GRM courses are combined and given with other Graduate schools, but registration is required based on the GRM course code (the course code listed in the GRM Program Course List of the GRM Program Guide). Financial support will not be given if not enrolled in the GRM course code.

Advanced Doctoral Program in Global Resource Management, Doshisha University

GRM Grant Terms and Conditions

Established on January 26, 2013

Revised: March 20, 2015

Revised: March 10, 2017

(Purpose)

Article 1: Doshisha University (the “University”) will provide a “special grant for students on the Advanced Doctoral Program in Global Resource Management” (the “grant”) aimed at career support for the University’s master’s and doctoral students enrolled in the Global Resource Management Program (the “GRM Program”), which is a program selected as part of the Japanese Ministry of Education, Culture, Sports, Science and Technology (MEXT) Program for Leading Graduate Schools.

(Qualifying Students)

Article 2: Qualifying applicants shall be those who are enrolled in GRM Program and who meet any of the following requirements.

- (1) A student who has passed GRM Program Preliminary Examination (PE) and has the intention to complete GRM Program and acquire a doctoral degree
- (2) A student who has passed GRM Program Qualifying Examination (QE) and has the intention to complete GRM Program and acquire a doctoral degree

2. Qualifying students must submit Written Pledge for the grant to the President of the University in order to receive grant payments as GRM Grant Student (the “grant recipient”).

(Grant Payments)

Article 3: The monthly stipend of the grant shall be JPY150,000 for students who have passed PE, and JPY200,000 for students who have passed QE.

(Grant Period)

Article 4: The periods of grant payments shall be as follows.

- (1) Students who have passed PE: a maximum of 1 year during the enrolling period of Master’s Degree Program
- (2) Students who have passed QE: in principle, three years from the first through third years of Doctoral Degree Program
- (3) Grant payments shall be suspended during the period of leave of absence, and the period shall not be counted as a grant period.
- (4) No grant shall be paid to re-enrolled students.

(Selection)

Article 5: The President of the University shall made a decision upon discussions of the Committee of Graduate School Deans regarding the students recommended by the Doshisha University Graduate School GRM Program Council (“Council”) or the graduate schools the applicants belong to.

(Examination of Continued Grant Support Application)

Article 6: An examination of continued grant support applications shall be conducted as follows.

- (1) The Council and the graduate schools the applicants belong to shall examine in an appropriate manner whether applicants are eligible for continued grant support.
- (2) The progress of a grant recipient's study and research activities based on the plan submitted shall be evaluated each year. In the case where there should be a significant problem in the progress, or in the case where the grant recipient is deemed inappropriate as a grant recipient, his/her grant payments shall be withdrawn or stopped. The student whose grant has been withdrawn or stopped shall be disqualified from receiving a grant in future years.
- (3) Graduate School Deans shall report the examination results at the Committee of Graduate School Deans meeting and gain approval from the President of the University.

(Obligations)

Article 7: In principle, grant recipients shall not be obliged to repay the grant. However, grant recipient who violated any of the Doshisha rules and regulations and was subjected to disciplinary punishment may be disqualified as grant recipient. Also he/she may be required to return the whole or a part of the grant already received.

(Prohibition of Double Grant)

Article 8: Students shall not receive the grant, together with any grant, etc., other than those stipulated separately in the same period.

(Administration)

Article 9: The Department of Student Life of the Student Support Services Center and the Department of Advanced Research and Education, Organization for Advanced Research and Education shall be responsible for the administration of these Terms and Conditions.

(Revision or Abolition)

Article 10: Revision or abolition of these Terms and Conditions shall be determined by the President of Doshisha University, upon discussions of the Committee of Graduate School Deans and Committee of Deans and Directors.

Supplementary Provision

The foregoing terms and conditions shall be implemented from April 1, 2017.

This English version is a reference of the original written in Japanese.

Advanced Doctoral Program in Global Resource Management, Doshisha University
GRM Grant Payment Policy for New and Continued Grant Applications

Established: December 13, 2012

Revised: May 23, 2013

Revised: April 19, 2017

This Policy shall stipulate grant recipient selection criteria and methods, in accordance with the GRM Grant Terms and Conditions for students on the advanced doctoral program in global resource management.

I. Number of Students Accepted

A total of approx. 60 students on Master's Degree Program and Doctoral Degree Program

II. Qualifying Applicants

Qualifying applicants will be those intending to complete Advanced Doctoral Program in Global Resource Management ("GRM Program") and to acquire a doctoral degree within five years from the time of enrollment in Master's Degree Program, and who also meet the following requirements. Re-enrolled students will not qualify for the GRM Grant.

1. Examinations

(1) Master's Degree Program (Students in the second year of Master's Degree Program)

Applicants must pass the GRM Program Preliminary Examination (PE) by the end of the second or third semester of the Master's Degree Program.

(2) Doctoral Degree Program (Students in the first year of Doctoral Degree Program)

Applicants must pass the GRM Program Qualifying Examination (QE) by the time of enrollment in Doctoral Degree Program.

2. Written Pledge

Applicants must submit the Written Pledge for grant payments, which includes a provision prohibiting GRM Grant Students from engaging in employment, including part-time work. (However, for students undertaking paid work as a TA or RA, the grant may be paid as long as such work is considered essential for the successful completion of GRM Program and does not exceed five hours in total per week.)

III. Selection Process

1. Doshisha University Graduate School GRM Program Council (the "Council") shall hold PE and QE, and recommend successful PE and QE students as qualified grant applicants to the graduate school they are enrolled in.

2. The graduate schools the applicants belong to

The graduate schools set forth in the above shall confirm whether the students recommended by the Council have met the grant requirements, and recommend these students as qualifying applicants to the Committee of Graduate School Deans.

3. The Committee of Graduate School Deans

The Committee of Graduate School Deans shall make the decision regarding the selection of the students recommended by the Council and the graduate schools they belong to.

IV. Continued Grant Support

For continued grant support, the Council and the graduate schools applicants belong to shall evaluate the following points, report the evaluation results to the Committee of Graduate School Deans, and obtain approval from the President of the University.

1. Progress in studies and research activities

Each grant recipient shall be evaluated in terms of progress in his/her studies and research activities. If there should be any significant problem in the progress or other aspects of his/her activities, his/her grants may be withdrawn or stopped.

2. Content of a studies and research activity plan

If the content of the applicant's studies and research activity plan is judged to be inappropriate, his/her grant may be withdrawn or stopped.

V. Others

The students may not receive GRM Grant together with any other fellowship or scholarship at the same time.

- (1) Research Fellowship for Young Scientists (for Doctoral course students (DC)) or grants-in-aid for scientific research from the Japan Society for the Promotion of Science (JSPS)
- (2) Graduate School Scholarship from the Japan Student Services Organization (JASSO)
- (3) Japanese government ("Monbukagakusho") scholarship for international students, or study grants from the Japan Society for the Promotion of Science (JSPS)
- (4) Scholarship from a foreign government-affiliated organization
- (5) Doshisha University Graduate School Scholarship or the Doshisha University Graduate School Special Scholarship
- (6) Other scholarships or grants that require commitment (sponsorship/scholarship from the home country government, study grants from JASSO, etc.)

However, the following scholarships for tuition exemption are exceptionally allowed.

- (1) Doshisha University Graduate School Scholarship for Young Doctoral Students/Researchers
- (2) Doshisha University Graduate School Reduced Tuition Special Scholarships for Self-Funded International Students
- (3) Doshisha University Reduced Tuition Scholarship for Self-Funded International Students
- (4) Doshisha University Merit Scholarship for Self-Funded International Students

This English version is a reference of the original written in Japanese.

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