

Academic Year 2019

Published: March 2019



GRM International Student Grant Application Guidelines

<<FOR INTERNATIONAL STUDENTS>>

<NOTE>

ONLY International Students are applicable for the "GRM International Student Grant".

Details: Refer to the "II. **!! IMPORTANT !!** Regarding the GRM Grant from April 2019".

Doshisha University

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Download the submission documents below from the URL below.

<http://grm.doshisha.ac.jp/index.html>

FORM 1 : Application Form for GRM Grant Students

FORM 2 : Written Pledge for GRM Grant

FORM 3 : GRM Grant Student Report

Account Designation Form

I. **Overview of the GRM Grant Program**

1. **Purpose of the GRM Grant**

The purpose of the Special Grant for International Students of the Advanced Doctoral Program in Global Resource Management, Doshisha University ("GRM Grant") is to support students enrolled in this program in their career development. We at the University select students who are awarded the GRM Grant as recipients of the Special Grant for the Students of Advanced Doctoral Program in Global Resource Management, Doshisha University ("GRM Grant Students").

Students selected as a GRM Grant Student **MUST** devote their best efforts to completing the Advanced Doctoral Program in Global Resource Management and acquiring a doctoral degree.

2. **Qualifying Students / Grant Amount**

The GRM Grant will be provided as below (=GRM Grant Students). If the applicant is **NOT** affiliated or enrolled to one of the core or collaborating graduate schools, the applicant **CANNOT** be a GRM Grant Student.

※ In principle, GRM Grant Students have no obligation to return the grant money they have received. **Note that GRM Grant is subject to taxation as a miscellaneous income.**

<<From April 2019>> (ONLY International Students who meet the requirement)

- (1) International Students who have passed and are enrolled in the GRM Program Preliminary Examination
(PE): JPY 70,000 per month
- (2) International Students who have passed and are enrolled in the GRM Program Qualifying Examination
(QE): JPY 140,000 per month

※ **Requirement:** Check the "II. ! IMPORTANT ! Regarding the GRM Grant from April 2019" for details.

3. **Grant Period**

- (1) **GRM Grant Students who have passed/enrolled in the PE:**

Students can receive the grant for a maximum of one year during the enrollment period of their Master's Degree Program. In the case where a student who is scheduled to complete the Master's Degree Program in six months and passes PE, the GRM Grant will be awarded until the student obtains the Master's degree, i.e. a period of half a year, and a maximum period of one year if the acquisition of the degree is postponed.

(2) **GRM Grant Students who have passed/enrolled in the QE:**

Students can receive the grant for up to three years from the first year to the third year of their Doctoral Degree Program. The GRM Grant will **NOT** be awarded to those enrolled in the Doctoral Degree Program for a period exceeding the usual number of years required for completion (three years).

(3) **Students taking a leave of absence from the University:**

The GRM Grant payment will be suspended, and such a leave period will **NOT** be included in the period for which they can qualify for the grant.

< NOTE >

- ① **Regarding the Grant Period:** Check the “II. ! IMPORTANT ! Regarding the GRM Grant from April 2019” for details.
- ② The GRM Grant will **NOT** be provided to a student who has left the Master’s or Doctoral Degree Program, has re-entered any other relevant graduate school and is enrolled in GRM Program, even if the above-mentioned maximum duration of the grant support has not expired.

4. Obligations of the GRM Grant Students

GRM Grant Students are required to fulfill the two obligations below.

(1) **Full-time devotion to the GRM Program**

GRM Grant Students **MUST** devote their full-time efforts to completing GRM Program and earning a Doctoral degree.

(2) **Submission of reports**

GRM Grant Students **MUST** submit the “GRM Grant Student Report” (FORM 3) to the University at the end of each academic year (or by the time of filing an application for continued GRM Grant support for students who wish to extend their support) and promptly **AFTER** the expiration of GRM Grant period.

(Details: Refer to “Chapter IV. GRM Grant Student Report (FORM 3)”.)

< NOTE >

Failure or late submission of the required documents may lead to suspension or cancelation of the GRM Grant.

5. Misconduct in Studies and Research Activities

Misconduct in studies and research activities, which undermines the credibility of the University’s GRM Program and hinders the development of higher education in Japan, will not be tolerated. Every GRM Grant Student **MUST** engage in the GRM Program, with the solid understanding that under the strained state of public finance, a scholarship from the Japanese government has been awarded to himself/herself.

6. Misuse of Transportation Fees and Other Expenses involved in the GRM Program Activities

GRM Grant Students **MUST NOT** misuse transportation fees or other expenses involved in the GRM Program activities. Fraudulent use of transportation fees may include bill padding and fictitious bills. Students receiving payment of expenses associated with the GRM Program activities by deception or other wrongful means shall lose his/her position as a GRM Grant Student. This also applies to the case where a student conspires to misuse the research funding other researchers receive.

7. Withdrawal from the Status of GRM Grant Students

GRM students who quit the University's Master's Degree Program or Doctoral Degree Program (except for a suspension of grant payments due to a leave of absence from school), need to withdraw the status as a GRM Grant Student.

8. Encouragement of Outreach Activities by GRM Grant Students

The GRM Program is funded by Doshisha University. To promote the creation of research and education bases; GRM Grant Students need to reveal and disseminate the results of their studies and research activities to the public and society in an easy-to-understand manner.

GRM Grant Students are also encouraged to actively be involved in outreach activities. However, outreach activities should be carried out **AFTER** obtaining approval from the GRM Program supervisor to the extent that such activities will not adversely affect their studies and research activities and, in principle, without compensation.

✘ **Outreach Activities:** Activities to promote the GRM Program and the achievements in an easy-to-understand manner to the public and society.

9. Prohibition of Receiving Double Grant Support / Withdrawal from Other Scholarships

During the grant period, GRM Grant Students **MAY NOT** receive any other scholarships or fellowships.

Students receiving any of the scholarships below, **MUST** withdraw from the other scholarship currently receiving (**MUST** return the status as a benefit recipient prior to the start of the GRM Grant payment. (Students **MUST NOT** suspend or reserve the right to receive such benefits from any other organization.)), or **MUST** take the GRM Program without the GRM Grant.

- (1) Research Fellowship for Young Scientists (for Doctoral course students (DC)) or grants-in-aid for scientific research from the Japan Society for the Promotion of Science (JSPS)
 - (2) Graduate School Scholarship from the Japan Student Services Organization (JASSO)
 - (3) Japanese government (“Monbukagakusho”) scholarship for international students, or study grants from the Japan Society for the Promotion of Science (JSPS)
 - (4) Scholarship from a foreign government-affiliated organization
 - (5) Doshisha University Graduate School Scholarship or Doshisha University Graduate School Special Scholarship
 - (6) Other scholarships or grants that require commitment (sponsorship/scholarship from the home country government, study grants from JASSO, etc.)
- ※ Students receiving any other scholarship or sponsorship apart from the above, and not sure if it is possible to receive both funding at the same time, please contact the Advanced Research and Education Department Office.

< NOTE >

- **Students currently / expect to receive or wish to withdraw from (2) or (5) above:**

Go to the “Department of Student Life of the Organization for Student Support Services (Doshisha University)” to take the necessary procedures for withdrawal from the JASSO scholarship. (**MUST** bring student ID card and seal.)

- **Students currently or expect to receive (1), (3), (4) and (6) above:**

Consult with the relevant office at Doshisha University.

- **Exception:** Scholarships below for tuition exemption are exceptionally allowed to receive with the GRM Grant.

- (a) Doshisha University Graduate School Scholarship for Young Doctoral Students/Researchers
- (b) Doshisha University Graduate School Reduced Tuition Special Scholarships for Self-Funded International Students
- (c) Doshisha University Reduced Tuition Scholarship for Self-Funded International Students
- (d) Doshisha University Merit Scholarship for Self-Funded International Students

10. Receipt of Compensations during the Grant Period

During the Grant period, in principal, GRM Grant Students are prohibited from receiving income or compensations. However, the following cases are exceptions to the rule.

- (1) Copyright fees resulting from the publication of GRM Grant Students' studies or research achievements.
- (2) Activities as a teaching assistant (TA), research assistant (RA), or a study and research support tutor for international students. (However, this only applies when TA or RA work is considered essential for the successful completion of GRM Program and does not exceed five hours in total per week.)

11. Receipt of the Research Fund

When GRM Grant Students engage in research that may contribute to the resolution of an issue covered by the GRM Program during the grant period, the student can receive the research fund from the other organizations or receive allocation of the research fund granted to other researcher(s).

II. ! IMPORTANT ! Regarding the GRM Grant from April 2019

< NOTE >

Regarding the GRM Grant from <<April 2019>>, ONLY the students who meet ALL the requirements below can receive the grant.

REQUIREMENT:

- ① Students who correspond as an "International Student" based on Article 2-Section 1 or Section 2 of the "Doshisha University International Student Bylaws"
- ② Students who have applied and passed the PE or QE <Within Academic Year 2018>

<<From April 2019>> (ONLY International Students who meet the requirement)

- (1) International Students who have passed and are enrolled in the GRM Program Preliminary Examination
(PE): JPY 70,000 per month

(2) International Students who have passed and are enrolled in the GRM Program Qualifying Examination (QE): JPY 140,000 per month

※ GRANT Period for students <<From April 2019>> (ONLY International Students who meet the requirement):

① GRM Grant Students who have passed/enrolled in the PE:

Students can receive the grant for a maximum of one year during the enrollment period of their Master's Degree Program. In the case where a student who is scheduled to complete the Master's Degree Program in six months and passes PE, the GRM Grant will be awarded until the student obtains the Master's degree, i.e. a period of half a year, and a maximum period of one year if the acquisition of the degree is postponed.

※ <Students who have passed the PE within Academic Year 2018 > and later passed QE as a Doctoral Student:

Students who have completed the required application listed in "IV. Application Procedures (Acceptance and Continuation of the GRM Grant) / Required Submission Documents", and have received the "Notification of acceptance" as a GRM Grant Student can receive the GRM Grant during their Doctoral Degree Program as listed in the ② below.

② GRM Grant Students who have passed/enrolled in the QE:

Students can receive the grant for up to three years from the first year to the third year of their Doctoral Degree Program. The GRM Grant will **NOT** be awarded to those enrolled in the Doctoral Degree Program for a period exceeding the usual number of years required for completion (three years).

③ Students taking a leave of absence from the University:

The GRM Grant payment will be suspended, and such a leave period will **NOT** be included in the period for which they can qualify for the grant.

◆ **Supplementation: Doshisha University International Student Bylaws Article 2**

Excerpt from Doshisha University International Student Bylaws Article 2 (Revised January 10, 2019).

(Note): Below is a translated version of the original “Doshisha University International Student Bylaws” which is written in Japanese.

Article 2 “International Student” is a student who has been admitted by Doshisha University with a foreign citizenship or a student who has no citizenship and is in the state of stateless, and has the status of residence “Student” based on The Immigration Control and Refugee Recognition Act Appendix 1.

2 Regardless of the status of residence stated in the preceding section, a student who meets either of the following, and has been admitted by Doshisha University through a special screening process will be treated as an International Student.

(3) Master's programs, five-year doctoral programs or professional degree programs

- イ Those who completed 16 years in total of a School Education curriculum in a foreign country.
- ロ Those who graduated a University in Japan as an International Student.
- ハ Those who finished a program with a course term of 3 years or above at an University or another school of a foreign country (limited to Education and Research activity and etc. that has been authenticated by that country’s government or a related institution, or has been designated as an equivalent by the Minister of Education, Culture, Sports, Science and Technology of Japan.) and received a Bachelor's Degree or an equivalent Degree.
- ニ Those who were enrolled for 3 years or above in a University in Japan as an International Student, or completed 15 years of the School Education curriculum in a foreign country and certified by the Graduate School of Doshisha University that the acquired predefined credits are highly marked.
- ホ Those who were certified by the Graduate School of Doshisha University as being qualified on the same or above level as previously stated イ, ロ, ハ, ニ and is in the age of 22 or above.

(4) Doctoral programs or third year transfer students of the five-year doctoral programs

- イ Those who in a foreign country, received their Master’s Degree or a Degree equivalent to a Professional Degree.
- ロ Those who received their Master’s Degree or a Professional Degree in Japan as an International Student.
- ハ Those who were certified by the Graduate School of Doshisha University as being qualified on the same or above level as previously stated イ, ロ and is in the age of 24 or above.

III. Rules to be Followed during the Grant Period

1. Compliance Rules

GRM Grant Students **MUST** comply with the following rules during the grant period. If the University finds that a recipient has violated any of the rules, the student's grant will be revoked, and may be required to return the grant payments that has been received.

- (1) Recipients shall not assume any full-time positions, except for being a student enrolled in the Doctoral course at Doshisha University Graduate School.
- (2) Recipients shall concentrate on the studies and research activities necessary to successfully complete the GRM Program and gain a doctoral degree.
- (3) Recipients shall carry out their duties to submit the GRM Grant Student Report.
- (4) Recipients shall not engage in dishonest behavior in their studies or research activities.
- (5) Recipients shall not misuse the transportation or other expenses provided under the GRM Program.
- (6) Recipients shall not receive any scholarship or fellowship other than those stipulated in the GRM Grant Application Guidelines.
- (7) Recipients shall not engage in any form of employment, including part-time work, other than that stipulated in the GRM Grant Application Guidelines.
- (8) Recipients shall not commit any act that violates the Doshisha University Graduate School regulations.

2. Grant Revocation

The status of the GRM Grant Students may be revoked under any of the following conditions.

- (1) When there is no prospect that the recipient will continue his/her studies and research activities due to illness or other reasons.
 - (2) When the recipient fails to accomplish the intended purpose (of completing GRM Program and acquiring a doctoral degree) due to a significant problem in the progress of his/her studies and research activities.
 - (3) When the recipient fails to submit the required documents by the given deadlines.
 - (4) When the recipient has made any serious false statements on his/her application documents.
 - (5) When the recipient engages in any conduct that is inappropriate for GRM Grant Students.
-

IV. Application Procedures (Acceptance and Continuation of the GRM Grant) / Required Submission

Documents

1. Application Procedures / Required Submission Documents

Application periods for the GRM Grant are scheduled twice a year as the schedule below. Applicants **MUST** check the latest schedule **BEFORE** application. If the schedule is changed, the changed schedule will be announced in the homepage below.

GRM homepage: <http://grm.doshisha.ac.jp/index.html>

Applicants **MUST** submit the required documents to the affiliated Graduate School office by the designated deadline.

GRM Grant Students **MUST** submit the required documents to continue their grant support every academic year (ending on March 31) within the deadline, even if their grant periods have not expired.

Applications of students who failed the PE or QE will be considered invalid.

< NOTE >

Students applying for the PE or QE with the GRM Grant MUST submit the required documents AT THE SAME TIME to the affiliated Graduate School office.

< REQUIRED SUBMISSION DOCUMENTS: SUBMISSION OFFICE >

Affiliated Graduate School office

< REQUIRED SUBMISSION DOCUMENTS / PROCEDURES / SUBMISSION DEADLINE >

Refer to the schedule below.

※ Download the submission documents, and fill in the data. (DO NOT HANDWRITE except the required points)

GRM homepage: <http://grm.doshisha.ac.jp/index.html>

(1) Application Period: Academic Year 2019 Spring Semester (Grant Starts from “October 2019”)

	NEW Applicants
2019	QE examinees (ONLY Previous PE Students from AY2018 or BEFORE) (Doctoral Degree Program student)
June 10 (Mon.) to June 14 (Fri.)	<u>Submission of the document(s) below</u> <<FORM 1>> Application Form for GRM Grant Students <<FORM 2>> Submission of Written Pledge *QE examinees MUST ALSO submit the QE Application Form at the SAME TIME.
June 30 (Sun.) <TENTATIVE>	GRM Program Qualifying Examination (QE)
July 5 (Fri.) <TENTATIVE>	Notification of successful QE examinees Those who fail the exam are disqualified as GRM Grant Students.
July 18 (Thu.)	Screening of GRM Grant applicants by the University
July 22 (Mon.) <TENTATIVE>	Notification of acceptance as (NEW) GRM Grant Students
October 4 (Fri.)	GRM Grant Payment START

< NOTE >

Regarding GRM students who were on leave of absence for the SPRING Semester, and will come back for the FALL Semester requesting for the GRM grant (CONTINUING Applicants):

Students **MUST** submit the documents below to the affiliating Graduate School office based on the above schedule of the <<FORM 1>> submission schedule.

Submission Documents: <<Form 1>> Application Form for GRM Grant Students, <<FORM 3 >> GRM Grant Student Report

(2) Deadline: Report of students whose GRM Grant expires in “September 2019”

	Expiration of GRM Grant Support	
2019	GRM Students of Master’s Degree Program	GRM Students of Doctoral Degree Program who will <u>NOT</u> receive October ONWARDS
July 16 (Tue.) to July 18 (Thu.)	<u>Submission of the document(s) below</u> << FORM 3>> GRM Grant Student Report	

(3) Application Period: Academic Year 2019 Fall Semester (Grant Starts from “April 2020”)

※ ONLY students who meet the requirement listed in “II. ! IMPORTANT ! Regarding the GRM Grant from April 2019”.

2020	NEW Applicants	CONTINUING Applicants
	QE examinees (ONLY Previous PE Students from AY2018 or BEFORE) (Doctoral Degree Program student)	Present GRM Students of the Doctoral Degree Program
February 3 (Mon.) to February 7 (Fri.)	<u>Submission of the document(s) below</u> <<FORM 1>> Application Form for GRM Grant Students <<FORM 2>> Submission of Written Pledge *QE examinees MUST ALSO submit the QE Application Form at the SAME TIME .	<u>Submission of the document(s) below</u> <<Form 1>> Application Form for GRM Grant Students <<FORM 3 >> GRM Grant Student Report
February 23 (Sun.) <TENTATIVE>	GRM Program Qualifying Examination (QE)	
February 26 (Wed.) <TENTATIVE>	Notification of successful QE examinees Those who fail the exam are disqualified as GRM Grant Students.	
March 5 (Thu.)	Screening of GRM Grant applicants by the University	
March 9 (Mon.) <TENTATIVE>	Notification of acceptance as (NEW) GRM Grant Students	Notification of acceptance as (CONTINUING) GRM Grant Students
April 3 (Fri.)	GRM Grant Payment START	

(4) Deadline: Report of students whose GRM Grant expires in “March 2020”

2020	Expiration of GRM Grant Support	
	GRM Students of Master’s Degree Program	GRM Students of Doctoral Degree Program who will <u>NOT</u> receive April ONWARDS
January 14 (Tue.) to January 16 (Thu.)	<u>Submission of the document(s) below</u> <<FORM 3>> GRM Grant Student Report	

2. **! IMPORTANT !** Acceptance and Continuation of the GRM Grant

GRM Grant acceptance (including acceptance of continued grant application) will be decided **AFTER** selection procedures by the University's relevant organs.

- **Students who wish to apply for another scholarship whose deadline is earlier than the announcement of recipients of the GRM Grant:**

As listed in "Chapter I – 09. Prohibition of Receiving Double Grant Support / Withdrawal from other scholarship", GRM Grant Students are prohibited from receiving double scholarship/fellowship in the same period. Students may take the necessary procedures for the scholarship/funding other than the GRM Grant. However, students **MUST** withdraw the applications for **ALL** other scholarships **AFTER** being selected as a GRM Grant Student.

< NOTE >

Students will receive official notification if they are selected as GRM Grant Students. After receiving the notification of acceptance, students who are recipients of another scholarship benefits are required to take necessary procedures to withdraw from the scholarship they have already been awarded, etc. It is recommended to prepare the application for another scholarship, just in case you fail in your GRM Grant application.

GRM Grant Students must be affiliated to one of the core or collaborating graduate schools/courses. Those who do not meet this requirement are **NOT** qualified as GRM Grant Students.

V. **GRM Grant Payment Procedures**

1. **Grant Payment Day**

GRM Grant payment will be made on the 5th of every month to the recipient's bank account designated in the submitted documents. When a grant payment day falls on a weekend, a Japanese bank holiday, or a non-business day of the University, payment date will be on the previous business day. (In January and May, grant payment will be made on or after the 6th.) The first payment may be made later than the said payment day on procedural grounds of the University. (Even if a grant payment is delayed, GRM Grant Students must comply with the compliance rules, such as prohibition of undertaking paid work, during the grant period.)

2. **Bank Account for the Grant Payment**

Applicants **MUST** have a Japanese bank account (including a Japan Post Bank or Shinkin Bank account) for the GRM Grant payment. The GRM Grant Student **MUST** be the bank account holder for the Grant payment.

3. **Announcement of the GRM Grant Students' Names**

The names of GRM Grant Students will be announced on the Doshisha University website.

VI. GRM Grant Student Report (FORM 3)

GRM Grant students **MUST** submit the “GRM Grant Student Report (FORM 3)” at the end of each academic year and also at the expiration of GRM Grant period within the deadline without fail.

Students who fail to submit the report may be disqualified from the GRM Grant.

VII. Income Tax Return Filing and Tax Payment

In principle, students who have received the GRM Grant payments are required to file an income-tax return. GRM Grant payments are considered miscellaneous income to the recipients. The remaining balance after the deduction of all the expenses involved in studies and research activities, including the enrollment fee and tuition fee, from the total amount of GRM Grant paid during a year (January 1 to December 31) is the amount of miscellaneous income to be reported. For the calculation, it is necessary to keep income and expenditure statements and other relevant documents at hand.

It is ultimately up to the tax office to judge whether expenses incurred for studies and research activities are accepted as necessary expenses.

VIII. Activity Financial Support

GRM Program is financially supported by Doshisha University to provide GRM students with financial support.

Some of the GRM courses are combined and given with other Graduate schools, but registration is required based on the GRM course code (the course code listed in the GRM Program Course List of the GRM Program Guide). Financial support will not be given if not enrolled in the GRM course code.

Doshisha Program for Leading Graduate Schools, 'Global Resource Management' International Student Grant Regulations

Established on June 30, 2018

(Purpose)

Article 1: Doshisha University will provide the Doshisha Program for Leading Graduate Schools, 'Global Resource Management' International Student Grant (hereinafter "GRM Grant") for master's and doctoral International Students enrolled in the Program for Leading Graduate Schools, 'Global Resource Management' Program (hereinafter "GRM Program") aimed for financial and career support.

(Eligible Students)

Article 2: International Students who meets any of the following requirements are eligible to receive the GRM Grant.

- (1) Students in the master's level who has passed the GRM Program Preliminary Examination (PE) within the Academic Year 2018, and has the will to complete the GRM Program and acquire a doctoral degree.
 - (2) Students in the doctoral level who has passed the GRM Program Qualifying Examination (QE) and has the will to complete GRM Program and acquire a doctoral degree.
2. Eligible students who meets the requirement in the previous section must submit the Written Pledge to the President of the University in order to receive the GRM Grant as a GRM International Student Grant Student (hereinafter "GRM Grant Student").

(Grant Payments)

Article 3: The monthly stipend of the GRM Grant shall be JPY 70,000 for students who have passed PE, and JPY 140,000 for students who have passed QE.

(Grant Period)

Article 4: The periods of GRM Grant payments shall be as follows;

- (1) Students who have passed PE: the GRM Grant shall be provided within a maximum period of 1 year, and shall not be provided over the enrollment period of the Master's Degree Program.
- (2) Students who have passed QE: the GRM Grant shall be provided 3 years from the first through third years, and shall not be provided over the enrollment period of the Doctoral Degree Program.
- (3) GRM Grant payments shall be suspended during the period of leave of absence, and the period shall not be counted as a grant period.
- (4) The GRM Grant shall not be paid to re-enrolled students.

(Operation)

Article 5: Selection of the GRM Grant and etc., operation of the GRM Grant will be mandated separately.

(Obligations)

Article 6: In principle, GRM Grant Students shall not be obliged to repay the GRM Grant. However, the GRM Grant Students who violated any of the Doshisha rules and regulations and was subjected to disciplinary punishment may be disqualified as a GRM Grant Student. Also he/she may be required to return the whole or a part of the GRM Grant already received.

(Prohibition of Double Grant)

Article 7: Students shall not receive the financial support mandated separately and the GRM Grant during the same period.

(Administration)

Article 8: The Department of Advanced Research and Education, Organization for Advanced Research and Education shall be responsible for the administration of these Regulations.

(Revision or Abolition)

Article 9: Revision or abolition of these Regulations shall be determined by the President of Doshisha University, upon discussions of the Committee of Graduate School Deans and Committee of Deans and Directors.

Supplementary Provision

The foregoing Regulations shall be implemented from April 1, 2019.

This English version is a reference of the original written in Japanese.

Doshisha Program for Leading Graduate Schools, 'Global Resource Management' International Student Grant Operation Understanding

Established on June 30, 2018

This Understanding is set regarding the operation of the Doshisha Program for Leading Graduate Schools, 'Global Resource Management' International Student Grant (hereinafter "Grant") under Article 5 of the Doshisha Program for Leading Graduate Schools, 'Global Resource Management' International Student Grant Regulations (hereinafter "Regulations").

1. Selection Process: New Applicants

- ① The GRM Program Committee will discuss based on the Application Form and the Pledge of the Doshisha Program for Leading Graduate Schools, 'Global Resource Management' International Student Grant Student (hereinafter "GRM Grant Student") and the Doshisha Program for Leading Graduate Schools, 'Global Resource Management' (hereinafter "GRM Program") Program Director will report the eligible GRM Grant Students to the students' affiliating Graduate School.
- ② Based on the report mentioned in the ① above, the Dean of Graduate School will nominate a student who meets the Article 2 in the Regulations to the GRM Program Director as a GRM Grant candidate.
- ③ The GRM Program Director shall report the selection result to the Committee of Graduate School Deans, and gain the consent from the President.

2. Selection Process: Continuing Applicants

- ① The GRM Program Committee will discuss based on the Application Form and the GRM Grant Student Report, and the GRM Program Director will report the eligible GRM Grant Students to the students' affiliating Graduate School.
If the GRM Grant Students' study process, research activity plan and etc. is evaluated by the GRM Program Committee as being significantly delayed or not suitable for the GRM Grant to be provided, the GRM Grant will be stopped for the student. GRM Grant Students who have been stopped of the GRM Grant being provided cannot receive the GRM Grant again.
- ② Based on the report mentioned in the ① above, the Dean of Graduate School will nominate a student who meets the Article 2 in the Regulations to the GRM Program Director as a GRM Grant continuing Student.
- ③ The GRM Program Director will report the selection result to the Committee of Graduate School Deans, and gain the consent from the President.

3. Double Grant

Students may not receive the GRM Grant together with the fellowship or scholarship below;

- (1) Research Fellowship for Young Scientists (for Doctoral course students (DC)) or grants-in-aid for scientific research from the Japan Society for the Promotion of Science (JSPS)
- (2) Graduate School Scholarship from the Japan Student Services Organization (JASSO), Japanese government (“Monbukagakusho: Ministry of Education, Culture, Sports, Science and Technology”) scholarship for international students, or study grants from the Japan Society for the Promotion of Science (JSPS)
- (3) Scholarship from a foreign government-affiliated organization
- (4) Doshisha University Graduate School Scholarship or the Doshisha University Graduate School Special Scholarship
- (5) Other scholarships or grants that require commitment (sponsorship/scholarship from the home country government, study grants from JASSO, etc.)

However, the following scholarships for tuition exemption are exceptionally allowed to be received with the GRM Grant.

- (1) Doshisha University Graduate School Scholarship for Young Doctoral Students/Researchers
- (2) Doshisha University Graduate School Reduced Tuition Special Scholarships for Self-Funded International Students
- (3) Doshisha University Reduced Tuition Scholarship for Self-Funded International Students
- (4) Doshisha University Merit Scholarship for Self-Funded International Students

4. Limitations of working as TA, RA and etc. for in-school work

GRM Grant Students working as a TA, RA and etc. and receiving payment from the Doshisha University budget, GRM Grant Students can receive the payment for the work up to 5 hours per week.

5. Limitations of Off-campus work and part time work

Off-campus work and part time work will be permitted, based on the “Permission to Engage in Activity Other Than That Permitted under the Status of Residence Previously Granted” of the Study visa.

6. The Department of Advanced Research and Education, Organization for Advanced Research and Education shall be responsible for the administration of this Understanding.

7. Revision or abolition of this Understanding shall be determined by the President of Doshisha University, upon discussions of the Committee of Graduate School Deans.

This English version is a reference of the original written in Japanese.

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<From April 2019 GRM Office will be as below>

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